



94341 Third Street, Gold Beach, OR 97444; 541-247-7246

CURRY PUBLIC LIBRARY BOARD MEETING MINUTES

October 23, 2020 at 4:00 pm at the Curry Public Library

Minutes by Jeremy Skinner

1. Call to Order @ 4:05 pm

-In attendance: Sandy Grummon (Lib. Board), Jerry Herbage (Lib. Board), Jeremy Skinner (library director), Jim Boyle (Friends of the Library), John Harper (Lib. Board), Alaina Pepin (Lib. Board via Zoom); Jordan Popoff (staff) Lora and Bill Williams (citizens), Connie Huntsman (auditor via Zoom), Bryan Grummon (citizen), Tim Scullen (Lib. Board).

2. Library Mission Statement – read by Tim Scullen

3. Citizen Concerns

-none

4. Review of Minutes from September 18

-Jerry Herbage made a motion to approve all of the minutes with a typo correction to item 6. The motion was seconded by Tim Scullen, and the vote in favor was unanimous.

5. Friends of the Library Report (Jim Boyle)

-Boyle reported that the FOL met by Zoom. Their annual holiday party has been canceled, and the February book sale will likely be canceled. The FOL are considering hosting a small holiday book sale in the library lobby.

6. Audit Report for 2019-20 FY (Connie Huntsman)

-Huntsman reported that the audit was clean. The full audit report was distributed to the board members. Huntsman noted that the fund balances were adjusted. Huntsman answered questions from the board, which thanked her for the clarity of her report.

7. Financial Report (Skinner)

-The library is waiting on income from tax revenue.

8. Director's Report (see attachment)

9. Old Business (none)

10. New Business

-Health Insurance discussion: deferred until November

-Purchasing Policy 1st Reading: This policy was adapted from a model policy from Special Districts Association of Oregon. Jerry Herbage noted that the policy looked to be in line with state law and other government purchasing policies.

-Collection Development Policy: Skinner explained the need to have a comprehensive library collection development policy, as well as a specific policy for non-circulating special materials. These policies help guide donations, challenges to library materials, and removal of materials. Skinner noted that new book cases were donated to the library to hold local history materials.

11. Adjournment @ 5:42 pm