



Employment Application

Curry Public Library District is an equal opportunity employer. All applicants will be considered without regard to age, race, color, national origin, religion, sex, sexual orientation, gender identity, mental or physical disability, or other protected status in accordance with applicable federal and state equal opportunity laws. If you require an accommodation to participate in our application process, please contact Jeremy Skinner at 541-247-3452.

Applicant Information

Full Name: _____

Last
First
M.I.

Address: _____

Street Address
Apartment/Unit #

City
State
ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you at least 18 years of age?.....	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Have you ever been employed by Curry Public Library?.....	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you eligible to work in the U.S.?.....	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Are you currently employed?.....	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are you available to work on Sunday?.....	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, may we contact your employer?	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Have you ever pled guilty or no contest to or been convicted of a crime other than a minor traffic violation? _____

If yes, please provide the date and location of each offense, including the charge and level (misdemeanor/felony, etc.) and explanation you would like considered? _____

Are you currently out on bail or awaiting trial on a pending criminal matter? _____

If Yes, please explain (including the nature and level of the charge): _____

Please note that a "Yes" answer regarding pleas, convictions, or pending charges will not automatically bar you from consideration for employment.

Education

High School: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

List and summarize any special certifications, skills, qualification, volunteer activities, military training or experience, or other training or other activities related to the job you are seeking. For military veterans, please include information on any transferrable skills obtained through military education or experience that relate, directly or indirectly, to the position for which you are applying:

References

Please list three non-relatives who are familiar with your skills, qualifications, and performance/work history.

Full Name: _____ Years known: _____

Relationship: _____ Phone: _____

Full Name: _____ Years known: _____

Relationship: _____ Phone: _____

Full Name: _____ Years known: _____

Relationship: _____ Phone: _____

Previous Employment

List your 5 most recent jobs (or all of your jobs if you have held less than 5) in order, starting with your present or most recent job. If self-employed, give company name and supply business references. If you worked in a position under another name, please give the name(s). Do not leave out any jobs.

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

What did you like most about your job? _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

What did you like most about your job? _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

What did you like most about your job? _____

From: _____ To: _____ Reason for Leaving: _____

_____ Phone: _____

Employer: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

What did you like most about your job? _____

From: _____ To: _____ Reason for Leaving: _____



Employer: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____

Responsibilities: _____

What did you like most about your job? _____

From: _____ To: _____ Reason for Leaving: _____



Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

Please read the following statements carefully before signing this application. Only those applications that are fully completed, signed, and dated are considered valid. If you have any questions regarding these statements, please ask them before signing.

1. All answers and statements I have made on this application (and resume or other supplementary materials) are true and complete without omissions. I understand that any false, misleading, or incomplete information will be grounds for refusal to hire or for immediate discharge if I am employed. I authorize the District to obtain information about me from any of the prior employers or persons named in this application, including those provided to me as references. I also agree to sign an authorization releasing these prior employers and persons of liability for providing such information.

Please initial: _____

2. I understand that if I am hired I will be responsible for complying with all policies and rules of the District as they presently exist or are later modified. I also understand that except as otherwise provided in an applicable collective bargaining agreement, civil service rules, or other written employment agreement signed by the Curry Public Library District Board of Directors, my employment with the District will be terminable at-will for any reason and at any time without notice, at the option of the District or myself, except as prohibited by applicable law.

Please initial: _____

3. I understand that if I am offered employment, I will be required to pass a criminal history check and may also be required to pass a driver's record check, credit check, pre-employment drug screen, and/or physical as a condition of being hired, depending on the position for which I am applying and consistent with applicable laws.

Please initial: _____

4. I also understand that nothing in this application, the interview, or hiring process or in an offer of employment creates a contract for employment or continued employment with the District, and that no representative of the District has any authority to change my at-will employment status or to otherwise enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a written agreement signed and dated by the Curry Public Library District Board of Directors.

Please initial: _____

I have read, understand, and agree with all of the above statements.

Signature: _____ Date: _____